



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

JAY B. RISING
STATE TREASURER

REGULAR MEETING OF THE STATE TAX COMMISSION

AGENDA

DATE OF MEETING: January 21, 2003

PLACE OF MEETING: Bureau of Local Government Conference Room A
1st Floor Treasury Building
Lansing, MI

TIME OF MEETING: 9:30 A.M.

The following items are on the agenda for this meeting.

1. Approval of the minutes of January 8, 2003 as presented.
2. MCL 211.154 notification of omitted or incorrectly reported property not concurred in by both the assessing officer and the owner. See attached list for application identification.
Times were posted for 9:30 A.M., 10 A.M., 1:30 P.M.
3. Water Pollution Control Exemption Application No. 2-4029 – MIS, Columbia Township, Jackson County. **Scheduled for 11 A.M.**
4. Request from Charter Communications to use an Alternate 2003 Personal Property Statement and Alternate 2003 Cable Television and Utility Personal Property Report. Staff Recommendation: Approve use of the alternate 2003 Cable Television and Utility Personal Property Report and Alternate 2003 Personal Property Statements for tax year 2003 subject to the changes as listed.
5. Request from Nextel West Corp to use an Alternate 2003 Personal Property Statement Staff Recommendation: Approve the use of the alternate Personal Property Statements for tax year 2003 subject to the changes as listed.
6. Request from Nextel West Corp to use an Alternate Property Statement for Communication Towers. Staff Recommendation: Approve the use of the alternate Property Statement for Communication Towers subject to the changes as listed and until the official version of the form is revised.
7. Request from Federal Express Corporation to use an Alternate Personal Property Statement. Staff Recommendation: Approve the use of the alternate Personal Property Statements for tax year 2003 subject to the changes as listed.

8. Request from Target, Mervyn's and Marshall Field's to use an Alternate 2003 Personal Property Statement. Staff Recommendation: Approve the use of the alternate Personal Property Statement for tax year 2003 subject to the changes as listed.
9. Request from R.B. Mellander & Associates, Inc., to use an Alternate 2003 Personal Property Statement. Staff Recommendation: Approve the use of the alternate Personal Property Statements for tax year 2003 subject to the changes as listed.
10. Request from State Farm Mutual Automobile Insurance Company to use an Alternate 2003 Personal Property Statement. Staff Recommendation: Approve the use of the alternate Personal Property Statements for tax year 2003 subject to the changes as listed.
11. MCL 211.154 concurrences issued on January 8, 2003. Notice was received that the date of the meeting and date of issuance was incorrect. Staff recommends acceptance of the listed amended official orders.
12. MCL 211.154 notification of omitted or incorrectly reported property concurred in by both the assessing officer and the owner. See attached list for file identification.
13. Proposed policy of the State Tax Commission regarding communications. To Commission for approval.
14. Letter from Lynette Girard, Secretary MAED. To Commission for discussion and/or action.
15. E-mail from Kimberly J. Moors, Secretary-Treasurer, Tri-County Assessor's Association. To Commission for approval.
16. Letter from Juanita Velez Bunker, President, West Michigan Assessors Association. To Commission for approval.
17. MCL 211.154-02-0783 – GE Capital Information Tech Solutions. Notice was received that incorrect tax rates had been submitted for the 2000 & 2001 years. Staff recommends acceptance of the amended official order.
18. MCL 211.154-02-0877 – Cisco Systems Capital Corp. Notice was received that an incorrect amount was submitted for the original taxable valuations. Staff recommends acceptance of the amended official order.
19. MCL 211.154-02-1238 – Iosco Beach Property Real Estate Inv. Corp. Notice was received that an incorrect local unit, school district, meeting date and issuance date had been listed. Staff recommends acceptance of the amended official order.
20. MCL 211.154-02-0956 – Hewlett Packard Leasing. Notice was received that an incorrect amount has been submitted for the original assessed and taxable valuation. Staff recommends acceptance of the amended official order.

21. Request from the listed township for certifications of computerized tax rolls. Staff Recommendation: Approve.
22. P.A. 328 of 1998 Personal Property Exemption Application – HNI Alliance, City of Owosso, Shiawassee County. To Commission for approval to rescind recommendation to revoke.
23. Industrial Facility Exemption Applications to Commission for approval to transfer the certificate. See attached list for application identification. Staff Recommendation: Approve transfer of the certificate effective December 30, 2002.
24. Industrial Facility Exemption Applications to Commission for correction of the certificate. See attached list for application identification. Staff Recommendation: Approve to transfer the certificate effective December 30, 2002.
25. Air Pollution Control Exemption Application to Commission for approval to issue certificates. See attached list for application. Staff Recommendation: Approve to issue certificates effective December 30, 2002.
26. Water Pollution Control Exemption Applications to Commission for approval to amend the certificate. See attached list for application identification. Staff Recommendation: Approve effective December 30, 2002.
27. Water Pollution Control Exemption Applications to Commission for approval to issue certificates. See attached list for application identification. Staff Recommendation: Approve to issue certificates effective December 30, 2002.
28. Neighborhood Enterprise Zone Applications to Commission for approval to issue certificates. See attached list for application identification. Staff Recommendation: Approve.
29. Neighborhood Enterprise Zone Applications to Commission for approval to transfer the certificate. See attached list for application identification. Staff Recommendation: Approve.
30. Proposed Form 3991 – Gas Turbine and Diesel Electric Generator Property Report. To Commission for approval.
31. Letter from Gary Evanko to Pamela Biesecker, DTE Energy Company. To Commission for information.
32. Memo from Ross Bishop, Assistant Attorney General regarding the State Tax Commission v Township of Grosse Pointe. To Commission for information.
33. Memo from Gerald A. Whalen, Assistant Attorney General regarding Livonia Building Materials Co. V State of Michigan, et al. To Commission for information.
34. Approval of Forms 1027, 1028, 1029 & 633.